



## *Oregon Dressage Society*

### **AWARDS COMMITTEE**

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We are pleased to announce that **effective immediately, ODS will accept dressage show results electronically.** Shows that e-file their results will be entered into a drawing to receive a free basic listing in the 2006 ODS Regional Omnibus.

We've tried to make the electronic filing procedure as easy as possible, using the USDF e-filing specifications\* as our guide. If you have questions or suggestions for improvement, please contact the ODS Office.

\* The *USDF Electronic Results Submission Standard* may be downloaded from <http://www.usdf.org/electronicResults/>

**Shows offering DSHB classes:** please continue to submit results for this division in hard copy.

#### **Getting the results to us**

- Dressage results may be submitted as an e-mail attachment or on a 3.5" diskette (formatted for PC, not Mac.)
- E-mail your file (see *File Format*, below) as an attachment to [results@oregondressage.com](mailto:results@oregondressage.com) or mail it to the ODS office at the address above, attention "show results."
- Send a separate e-mail or diskette for each show.
- In the subject line of the e-mail, or on the label of the diskette, include the show name and ODS ID number and the word "results."
- In the body of your e-mail, or on a note with your diskette, please include the name, phone number and e-mail address of someone we can contact if we have questions.
- Remember, results must be e-filed and fees postmarked within two weeks after the show.

#### **File Format**

- Name your file ODS####.xxx (ODSL####.xxx for League shows), where "####" is the competition number assigned by ODS, and "xxx" is the file extension, such as .txt or .xls.
- The file extension will depend on what the file format is. We can accept results as an Excel spreadsheet (.xls) or as tab- or comma-separated data (.tab or .txt or .csv or .dat). Warning: if you have used quotation marks within your data fields, you will not be able to use the comma-delimited format.
- Data must be submitted with fields in the order listed on the next page.
- All fields listed must be included in your report, even if they do not contain data.
- A header record (field names used in the report) is optional.
- Please send all scores earned in all classes. We'll pick out what we need for awards.

**The data fields (columns, if reporting on a spreadsheet)**

|                           |   |
|---------------------------|---|
| ODS competition ID number | League shows will start with an L.  |
| Rider ODS Number          | From entry form   |
| Rider First Name          | As it appears on ODS card   |
| Rider Last Name           | As it appears on ODS card   |
| Horse Name                | As it appears on entry form   |
| Class Number              | May be alphanumeric   |
| Class Title               | Name of class as listed in prize list   |
| Judge at C First Name     |   |
| Judge at C Last Name      |   |
| Placing                   |   |
| Percentage score          | Decimal. Do not include % sign.   |
| Level                     | <p>Use USDF Ride Level* values here or:</p> <p>Intro<br/> Training<br/> 1st<br/> 1st Level Freestyle<br/> 2nd<br/> 2nd Level Freestyle<br/> 3rd<br/> 3rd Level Freestyle<br/> 4th<br/> 4th Level Freestyle<br/> FEI-Jr<br/> FEI-YR<br/> PSG<br/> YR PSG Freestyle<br/> Int. 1<br/> Int. 1 Freestyle<br/> Int. 2<br/> GP<br/> GP Freestyle<br/> GPS<br/> Pas de Deux<br/> Quadrille</p> <p>If none of these describe your class, use:<br/> Other</p> |
| USDF Test                 | Use USDF Test* values here if you used USDF Ride Level values in the previous field. Otherwise, leave blank.  |

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